## Approved For Release 2000/09/11 : CIA-RDP78-05252A000100120002-3

DISPATCH NO.

DATED:

25X1A6c

TO:

Chief, FE

25X1A6a FROM:

Chief, FE Support Base,

SUBJECT: General - Administrative

Specific - Finance Conference

INFO: Comptroller

Chief. Finance Division FE Budget & Fiscal Officer

24 September 1956

ACTION REQUIRED: Information and Comment

1. During the period 13-17 July 1956, a conference of Finance Officers in the FE Area was held at the FE Support Base. The conference was organized and conducted by the FE Support Base Comptroller Staff and was attended by Finance Officers from 25X1A6a

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- 2. The purpose of the conference was to elicit ideas and recommendations for basic improvements in financial systems, discuss mutual problems, clarify procedures and procedural interpretations, and compare local ground rules and financial control techniques.
- 3. Enclosed as attachments A and B are folders prepared in advance of the conference and given to each conferee for reference and use during the conference. You will note that the agenda (included in attachment A) was designed to cover as fully as possible those topics within the province of the responsibilities of Finance Officers. The material contained in attachment B pertains entirely to procedures and exhibits covering the manual system of financial accountability for property presently being established at various FE stations. This general subject was covered at a joint session of Finance and Logistics Officers held on 13 July 1956.
- 4. The conferees participated fully in all discussions and from all indications gathered valuable practical knowledge from the conference. Enclosed as attachment C is a summary of various points covered, views expressed, and suggestions made by those attending the Finance Conference.

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Enclosures:

Attachment A - Conference Materials

Attachment B - Financial Accounting

Procedures for Property

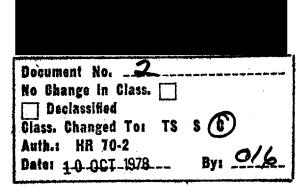
Attachment C - Summary of Points Discussed Distribution:

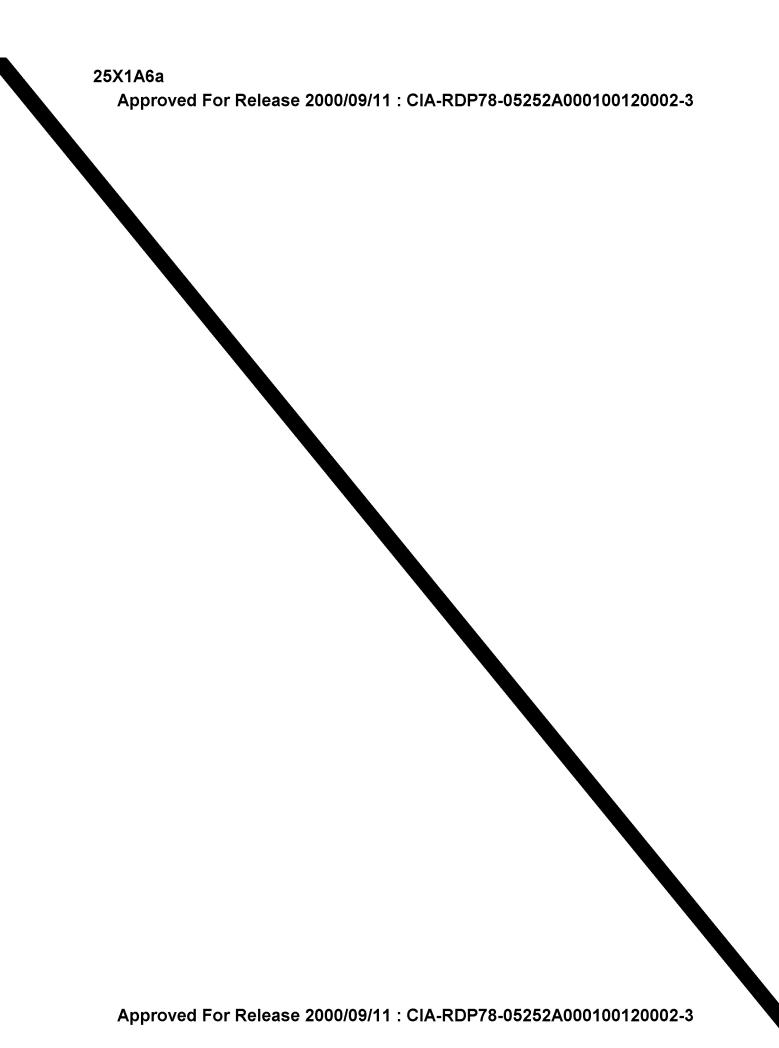
3 Chief, FE, w/l cy attachments A, B & C

1 Comptroller, w/1 cy attachments A, B & C

Lichief, Finance Division, w/l cy attachments A, B & C

1 FE Budget & Fiscal Officer, w/l cy attachments A, B & C Approved For Release 2000/09/11 : CIA-RDP78-05252A000100120002-3





## **MISSING PAGE**

ORIGINAL DOCUMENT MISSING PAGE(S):

Cettachments A & B.